



BOARD OF DIRECTORS INTEREST & COMMITMENT

The Hillsboro Schools Foundation's goal is to enrich the public education experience of Hillsboro area students by galvanizing community support. The Board of Directors is comprised of volunteers who oversee and guide the Foundation in carrying out its mission. The Board's duties include the following:

- Receiving regular reports from the treasurer and monitoring the financial health of the Foundation.
- Receiving regular reports from committee chairs as well as staff.
- Providing guidance to committee chairs as well as staff.
- Deciding on budget requests from committee chairs.
- Developing as well as tracking the strategic goals of the Foundation.

Board members commit to serve for at least one academic year (August – June). If a Board member joins during the academic year, he / she will commit to serving the remainder of that year as well as the following one. Board members agree to perform the following duties:

- Attend Board meetings which are typically held on the second Wednesday of September, November, January, February, and April from 7:15 a.m. – 9:00 a.m. and a June Annual Meeting from 4pm – 8pm;
- Serve on one of our standing sub-committees (Events, Grants, Marketing, or Volunteer / Nominating);
- Serve the mission by assisting in fundraising including facilitating connections between your personal / professional network(s) and HSF; and
- Assist in volunteer recruitment as needed.



APPLICANT INFORMATION

Name: _____

Address: _____

Phone: _____ E-Mail: _____

Profession: _____ Employer: _____

Years of residence in Hillsboro / Hillsboro area: _____

Do you attend, or have, or have you had, children attending Hillsboro schools: _____

If so,

Name: _____ School(s) _____

Name: _____ School(s) _____

Name: _____ School(s) _____

Educational background

- _____
- _____
- _____

Current and/or prior volunteer activities

- _____
- _____
- _____



Any special skills

- _____
- _____
- _____

Committee Service: you may be asked to serve on one of our standing committees. Below are the committee descriptions. Please rank them in order of preference.

- _____ **Events Committee:** this committee plans and organizes fundraising events.
 - Duties: venue as well as theme selection for events; food and drink tasting; and logistical organization.
 - Evaluates events for ROI.
 - Time Commitment: approximately 4 meetings per year scheduled around fundraising events.

- _____ **Grants Committee:** this committee evaluates innovative grant applications each year.
 - Duties: evaluate grant proposals from teachers, administrators, and parent-teacher organizations; and decide which grants to fund.
 - Time Commitment: 2 meetings per year in February and late April.

- _____ **Marketing Committee:** this committee raises public awareness of the Foundation.
 - Duties: develop marketing messages as well as materials; conduct community outreach; and raise awareness of the Foundation’s mission and programs.
 - Time Commitment: approximately 4 meetings per year with additional opportunities for community engagement at public events.

- _____ **Nominating / Volunteer Committee:** this committee works to ensure that our Board, committees, and volunteer corps are filled with diverse and passionate people.
 - Duties: encourage diversification within the Foundation; identify and help to recruit new volunteers; and undertake volunteer appreciation activities annually.
 - Time Commitment: approximately 3 meetings per year.